

Policy GA-UA-PO6

Guidelines for Establishment of Centers

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I. Section 6-1351 Purpose of Centers

A center may be established when the best interests of the University will be served by providing a vehicle for the general enhancement of a specific program or programs. The operation of a center should be well integrated into the academic objectives of a department(s) or college(s) or school(s) and should enhance the academic programs of the University.

II. Section 6-1352 Procedure for Creation of Centers

A proposal for establishing a center may originate within a department or a school, or within a combination of departments or schools. Such a proposal should be submitted through the appropriate academic dean, or deans, to the Council of Academic Deans. The Council of Academic Deans shall make its recommendation for approval or disapproval to the Provost and the President.

Approval by the President of the University is a prerequisite to the establishment of a center. At such time as approval is granted, a statement will be provided to all appropriate persons delineating specific details of administrative structure and mode of operation of the center.

III. Section 6-1353 Funding of Centers

No direct budgetary support for centers shall be provided from appropriated funds of the University. Except as is consistent with college and/or University policy, there shall be no reduction in teaching loads for center personnel from appropriated University funds. Reduction in teaching loads may be made consistent with salary support with funds from outside sources. Department chairmen and deans should give careful attention to the ramifications of tenure-earning appointments supported by outside funds. Existence of a center shall not be justification for additional space, financing, or personnel from regular University funds.

Outside funds will be set up in a separate account. Grant applications should be presented through regular administrative channels.

IV. Section 6-1354 Administration of Centers

The chain of reporting shall be established at the time a center is approved. If the center is entirely within one department and one college, the chain shall be the normal one through the department chairman and dean.

Interdepartmental centers within a college shall report through the dean and through one or more departmental chairmen and dean.

If a center encompasses an element of more than one college/school, the reporting shall be through one or more deans as agreed upon at the time of the establishment of the center.

The director of a center shall be appointed by the President after appropriate consultation.

Any significant modification of the structure or operation of a center must have the same administrative approval as originally required for the creation of the center.

V. Section 6-1355 Termination of Centers

The Council of Academic Deans shall periodically review the performance of each center and recommend to the Provost and the President the continuation, modification, or abolition of each center. Final decision in regard to action to be taken is the prerogative of the President.