

Application for Laboratory "Chemical-Free Area" Designation
(Note: Hand-written applications are NOT acceptable.)

9. Chemical-free Area Location

If present, the Chemical-free Area should be located in a separate room/anteroom with a door. If a separate room is not present, the laboratory must have ample space available to provide sufficient separation from laboratory work areas where active use/storage of the biological/chemical/physical hazards is taking place. The room shall be large enough with adequate counter/desk space to provide complete physical separation of the food area and laboratory use area. Adequacy of sufficient separation will be determined by EH&S staff during their hazard assessment and facility inspection.

Attach a sketch of the laboratory where the "Chemical-free Area" designation is requested. Identify the following:

- building
- floor
- room
- biological hazard/chemical material storage area
- biological/chemical hazard waste storage/treatment areas
- biological/chemical/physical hazard working areas
- all sink locations
- engineering controls (biological safety cabinet/fume hood locations)
- proposed chemical-free area location boundary
- physical hazard locations, and
- other pertinent instruments or devices, etc.

10. Attach documentation of approval from Facilities Management, or provide the work order number showing that you have requested approval, for the use of small appliances (microwaves, coffee makers, etc.) for food preparation in the room/facility per HOP 5-310.

11. Request for Application Pre-review and Facility Inspection

My signature below attests to the accuracy of the information described in this request and its attachments. I request that EH&S conduct a pre-review of this application and contact me to perform a facility inspection.

Applicant Signature

Date

Department Chair and/or Dean

Date

12. EH&S Review

Application Pre-review

Facility Inspection Performed:

EH&S Representative Signature & Date

EH&S Representative Signature & Date

13. EH&S Approval

Application **APPROVED** / **DISAPPROVED** (circle one)

Director of Environmental Health & Safety

Date

EH&S Approval for Chemical-free Area designation applies ONLY to the applicant named and specifically to the laboratory space described herein. Chemical-free Area designations must be renewed every three (3) years.

14. Vice President APPROVALS:

VP of Administration & Campus Operations

Date

VP of Research

Date