



Hazard Reporting CO-CS-PR11

Responsible Officer: Vice President for Administration and Campus Operations

Sponsoring Department: Environmental Health & Safety

Revision Date: 21 October 2004

Errors or changes to: aim@uta.edu

I.

Administrators, faculty, staff and students are encouraged to identify and report actual or potential hazards to the Environmental Health & Safety Office. During normal business hours you can contact Environmental Health & Safety Office at ext. 2185. After hours contact the UTA Police Department at ext. 23381.

II.

Once a safety hazard is identified, the Environmental Health & Safety Office will bring it to the attention of the agency/department that has the responsibility for eliminating or minimizing the problem. That agency/department shall provide a priority for allocating resources to correct the identified hazards. The Environmental Health & Safety Office will monitor to ensure the corrective actions are adequate.