



REQUEST FOR REVIEW OF MOTOR VEHICLE RECORD (MVR)

Before operating any university owned, leased, or rented motor vehicles for official university business, a 3-year history of an employee's Texas driver license record must be obtained, reviewed, and assigned an acceptable rating. If a full 3-year history is not available from the Texas Department of Public Safety, then it is the employee's responsibility to obtain and provide a copy of their driving records from any previous state(s) of residence.

Please complete the following information and send this form to ehsafety@uta.edu, or print and mail to: Environmental Health & Safety at Box 19257.

FIRST NAME:		DATE:	
LAST NAME:		UTA EMAIL:	

TEXAS DRIVER LICENSE NUMBER:		DATE OF BIRTH:	
Have you had a Texas license for at least 3 years or longer?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
If not, did you hold a license in another state(s) within the last 3 years?	<input type="checkbox"/> YES state(s) _____ <input type="checkbox"/> NO (if Yes, you must provide a copy of that driving record)		

DEPARTMENT:		PHONE:	
NET ID:		UTA ID: (from MavExpress card)	
SUPERVISOR FIRST NAME:		SUPERVISOR LAST NAME:	
SUPERVISOR'S EMAIL:		SUPERVISOR'S PHONE:	

• **NOTE:** Employees are not allowed to drive any UTA vehicles until they receive notice that their driving record has been approved and they have successfully completed the Defensive Driving Awareness Course (online <https://uta-ehs.org>).

----- **FOR EH&S USE ONLY** -----

RESULTS

<input type="checkbox"/> ACCEPTABLE	RATING: 0 1 2 3 4	DATE RECEIVED:	
<input type="checkbox"/> NOT ACCEPTABLE		REVIEWED BY:	

MODIFICATION TO THIS EXHIBIT IS STRICTLY PROHIBITED.